



MARK YOUR CALENDARS

October 2023

Fridays - Sundays till 10/29
10/19

Cal Poly Pomona Pumpkin Fest
40th Annual Hot Dog Caper

November 2023

11/10
11/23
11/24

Veterans Day (Campus Closed/Enterprises Holiday)
Thanksgiving Day (Campus Closed/Enterprises Holiday)
Columbus Day/Indigenous Peoples Day Observed
(Campus Closed/Enterprises Holiday)

HOT DOG CAPER 2023— SAVE THE DATE!

Cal Poly Pomona Enterprises invites you to join us for the 40th Annual Hot Dog Caper on Thursday, October 19th at the Bronco Commons from 11:30 AM to 1:30 PM. The theme for this year is: Superheros!

Come for a free lunch of hot dogs, chips, beverages, popsicles, and stay for live entertainment and much more!

Everything is FREE!



EMPLOYMENT SERVICES

NEW STAFF MEMBERS

- Marcela Pena - Supervisor
- Rhonda Robinson - General Manager
- Roy Lee - Cook
- Danielle Murillo - Learning Specialist/Advisor

PAYROLL UPDATES

Payroll Training - Employees and Managers

Are you a new employee? Do you need a refresher?

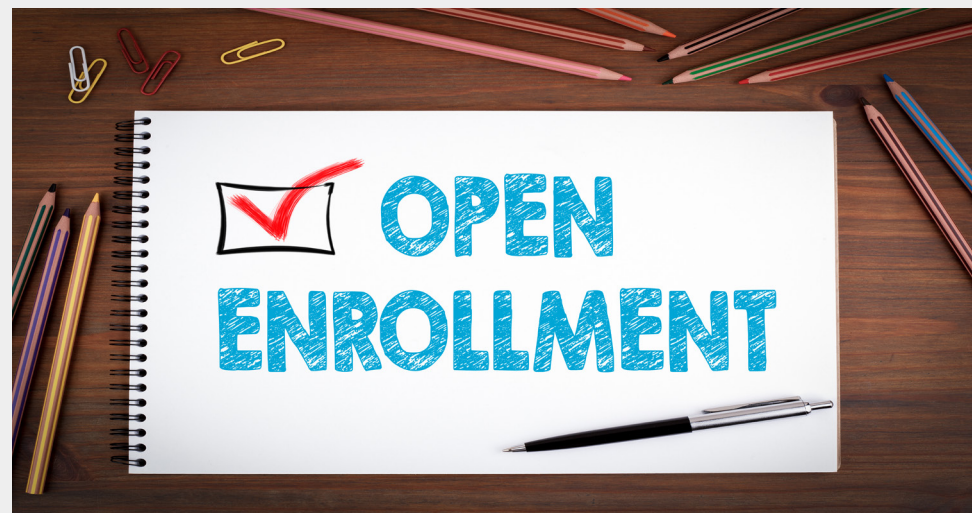
Our next scheduled payroll training will be held on **October 11th**.

For more information and to reserve a seat, please email:
fdnpayroll@cpp.edu

BENEFITS CORNER!

For all full-time, benefitted employees, mark your calendar for **October 23, 2023**.

Meetings will be mandatory.



As you prepare for Open Enrollment, please keep the following in mind:

1. Ensure that you fully understand eligibility for enrolling in benefits to include family prior to Open Enrollment so necessary adjustments can be made if applicable.
2. Spouse/Domestic Partner enrollment – if your spouse/domestic partner has access to a benefit plan through their employer, then they are not eligible for the Enterprises plans. If you enroll your spouse and they have access to another plan, this could be cause for repayment of premiums, loss of coverage and/or payback of any expenses paid by the plan while they were eligible for another plan.
3. Children enrollment – biological, adopted, or stepchild eligible up to age 26 or child with a disability over the age of 26. Legal Guardianship – up to age 18 are eligible for coverage under the Enterprises plan.

Many companies are beginning their open enrollment period, this is the time to confirm coverage eligibility to ensure that you are adhering to guidelines and that no issues exist. If your spouse/domestic partner is eligible for medical, dental, vision through their employer, they would not be eligible for coverage through the Enterprises' plans and should enroll in their employer's plan.

FINANCIAL SERVICES

ACCOUNTING IS A CAREER
FOR SMART ASSETS. EVERY
ACCOUNTANT COUNTS. THEY
EXCEL AT EVERYTHING.

Updates on Forms

The following from our Financial Services Forms website have been updated and ready for use:

FS01112F3 Sole Source Justification

FS01115F Guest Speaker Special Lecturer Request Form

FS01116F Independent Contractor Request Form

Purchasing Card Use

If you have a purchasing card issued to you for business-related expenses, make sure you check out our [P-Card policy](#) on our website for guidelines on proper use and documentation.

As a reminder, it is the cardholder's responsibility to act responsibly when using your Purchasing Card. Your name is on the card and as a result, you should be the only one to use it for business activity, reconcile the Statement Expenses (WOEM) on the Wells One commercial card site, and attach all receipt copies.



GET DISCOUNTED PUMPKIN FEST TICKETS!

Cal Poly Pomona students and employees can get discounted admission tickets for the annual Pumpkin Fest with their Bronco ID!

Enjoy all the pumpkin patch, corn maze, petting farm and much more! The festival runs from Fridays through Sundays, starting Sept. 30 through Oct. 29.

Info: <https://www.cpp.edu/pumpkinfestival/attend.shtml>.

EXCLUSIVE MERCH AT BRONCO BOOKSTORE'S BOOTH

Join us at Pumpkin Fest and visit the Bronco Bookstore's booth for an exclusive array of Halloween delights and CPP Farms merchandise. Embrace the festivities, indulge in the excitement, and grab your favorite Bronco gear.

The Bookstore's booth is open Fridays - Sundays in October during Pumpkin Fest.

Shop the Bronco Bookstore 24/7 at <https://www.broncobookstore.com/>



CPPE AT PUMPKIN FEST PREVIEW NIGHT

Cal Poly Pomona Enterprises is a proud sponsor of the 30th annual Cal Poly Pomona Pumpkin Fest and the second annual Pumpkin Fest Preview Night. The preview event featured food and beer tasting from over 20 local and campus vendors. Innovation Brew Works, Kellogg West, Centerpointe and CPP Farms represented Cal Poly Pomona Enterprises serving items infused with CPP-grown ingredients.

Innovation Brew Works served a selection of craft beers and beverages including:

- PumpkinFest (Pumpkin Ale): Crafted with the essence of CPP Pie Pumpkins, this ale perfectly captured the spirit of the festival.
- Sangria: A delightful, fruity concoction capturing the essence of autumn.
- Study Buddy (Hard Seltzer): Infused with CPP Dragon Fruit, offering a refreshing twist to the classic hard seltzer.
- Lager with Smoked Jalapeno and Lime: Featuring CPP Jalapenos, providing a spicy, citrusy kick.
- Belgian with Ruby Red Grapefruit: A harmonious blend of Belgian beer with the zesty notes of CPP Ruby Red Grapefruit.

Centerpointe showcased their culinary expertise with an array of flavorful dishes:

- Spicy Beer Cheese Nacho Potatoes: Infused with Smoked Jalapeno and Lime Featuring CPP Jalapenos, delivering a spicy kick.
- Kahlua Pork: A flavorful dish infused with the richness of Kahlua, leaving attendees craving more.
- Roasted Corn Polenta: A comforting dish celebrating the sweetness of roasted corn, perfectly complemented by creamy polenta.



CPPE AT PUMPKIN FEST PREVIEW NIGHT CONTINUED

Kellogg West served BBQ favorites:

- Santa Maria Tri Tip Sliders: tri-tip sliders drizzled with Wildflower Honey and CPP Farm BBQ Sauce, offering a taste of culinary brilliance.
- Cowboy Beans: Featuring CPP Pumpkin Puree and Wildflower Honey, providing a hearty and flavorful accompaniment to the main dishes.
- Corn Fritters: Paired with CPP Corn & Poblano Tomato Salsa, these crispy fritters encapsulated the essence of farm-fresh ingredients.

CPP Farms served a delicious new ice cream flavor:

- CPP Farms Pumpkin Ice Cream crafted with the finest CPP Pumpkins

Proceeds from the Pumpkin Preview will support Cal Poly Pomona's Huntley College of Agriculture. Specifically, it will boost the college's Dean's Excellence Fund, which is used for the agricultural program's greatest needs.



FARM STORE

HARVEST ANNOUNCEMENT

It's pumpkin time at the Farm Store!

We have fall décor & treats galore: pumpkins, corn stalks, candy, spooky sodas, Halloween gear, and much more!

Every Friday through Sunday in October, the Farm Store will be accessible exclusively through the Pumpkin Festival grounds.

For more info visit <https://www.cpp.edu/farmstore/index.shtml>



UNIVERSITY VILLAGE

INTRODUCING: SARAH CORNEJO

Sarah Cornejo is the new Housing Coordinator at University Village and has been working with Cal Poly Pomona Enterprises for one month.

Sarah graduated from Grand Canyon University with a Bachelor of Science in Sociology, and recently moved back to California from Arizona after eight years.

Additionally, Sarah is the youngest of five sisters, and her favorite food is sushi!

CPPE wishes Sarah success in her new position!



DINING SERVICES

CELEBRATING RICHARD MACHADO'S 90TH BIRTHDAY

Richard Machado marked his 90th birthday with a heartfelt gathering hosted by the Dining Services team at Round Table Pizza. Richard boasts an impressive 20-year tenure as a dedicated dough maker for CPP Enterprises. Despite having retired from two previous careers, he has no intentions of slowing down. In his own words he says, "Work keeps me young!" His favorite part of the job is getting to work with students and the rest of the dining team.

"For over 20 years, our students have benefitted from seeing what Richard's work ethic looks like in the workplace. He consistently shows up as a role model that all of us can respect and strive for every day on the job," says Aaron Neilson, Director of Dining Services.

While Richard's professional journey is remarkable, his true pride and joy stem from his family. He is the proud father of six children, grandfather of 17, great-grandfather of three, and great-great-grandfather to another three children.

Richard plans to celebrate with his large family very soon.





INNOVATION BREW WORKS INTRODUCES NEW EXPRESS LUNCH EXPERIENCE

Elevate your lunchtime experience with the exciting new express lunch offering from Innovation Brew Works (IBW)!

Available every Monday through Friday between 11 a.m. and 1 p.m., the express lunch option allows you to walk-in and skip the line by ordering directly at the side register.

The menu features an array of choices, including select pizzas, sandwiches, and salads.

But what truly sets the express lunch apart?

At IBW, the dedicated staff members are committed to serving you promptly, aiming to have your order ready within 10 minutes. So, why wait?

Head over to IBW for your next lunch and indulge in a swift meal, perfect for satisfying your pizza cravings.



EXPRESS LUNCH
MON-FRI, 11AM-1PM

READY IN 10 MINUTES

PARTIES OF 8 OR MORE SUBJECT TO LONGER WAIT TIMES

NO CHANGES TO ANY MENU ITEMS

#ibrewworks
#craftinganeducation

PIZZAS \$12.00

CHEESE
House pizza sauce, mozzarella cheese

PEPPERONI
House pizza sauce, mozzarella, pepperoni

HAWAIIAN
House pizza sauce, mozzarella cheese, ham, pineapple

THE BUBBA
House pizza sauce, mozzarella cheese, pepperoni, sausage, bacon, jalapeno, tomato

SANDWICHES \$12.50

TURKEY PESTO
Pesto sauce, sliced turkey, tomato, mozzarella cheese, on a toasted ciabatta roll

CHEESESTEAK
Thinly sliced Philly style steak, alfredo sauce, bell pepper, mushroom, caramelized onion, mozzarella cheese, on a toasted ciabatta roll

SALADS

ADD COLD CHICKEN \$7.50 +\$4.00

CAESAR
Romaine lettuce, shaved parmesan, croutons, with caesar dressing on the side

RUSTIC
Spring mix, shaved parmesan, diced tomato, parmesan cheese, with balsamic dressing on the side

BRONCO BOOKSTORE

INSTANT ACCESS COMPLETE GIVEAWAY WINNERS

Between August 14 and August 25, the Bronco Bookstore hosted an Instant Access Complete giveaway for the new school year. Participants in the giveaway were required to take a quiz on Instant Access Complete with 100% accuracy for a chance to win one of three Apple iPads.

Congratulations to the three winners of the IAC giveaway! Follow us for more giveaways [@BroncoBookstore](https://www.instagram.com/BroncoBookstore)



EMPLOYEE PROFILE

LISA COATS - ADMINISTRATIVE ASSISTANT

Job title:

Financial Services Administrative Assistant

Length of employment:

7 months.

What are your biggest accomplishments?

My four children.

What is your favorite movie?

Glory.

What is your favorite song?

Shout by Tears for Fears.

What are your hobbies?

I love to cycle!

What is on your bucket list?

To visit Scotland to do a little travelling, and follow the footsteps of Jaime and Claire on an Outlander tour.

If you could travel anywhere in the world, where would you go and why?

I would go back to Ireland and visit every location in which my relatives lived.

What was your first job?

Operations Coordinator at 24 Hour Fitness.

What's the best meal you've ever had?

Chilean Sea Bass at The Meat Cellar.

If you could be any animal, which would you be?

I would be a lioness so that I may always protect my cubs.



ABOUT CAL POLY POMONA ENTERPRISES

To support the educational mission of Cal Poly Pomona, Cal Poly Pomona Enterprises provides services, financial aid and administrative assistance to the university community, and is the largest employer of students on the campus, providing invaluable work experience to approximately 1,500 students each year.

Additional support includes post-award compliance to Sponsored Programs and Awards, services to The Farm Store, Philanthropic Foundation, Enterprises Programs, and more.

In addition, CPP Enterprises provides a wide range of essential services for the campus community, including Dining Services, the Bronco Bookstore, faculty/staff housing, University Village housing, the Kellogg West Conference Center and Hotel, commercial real estate activities and Innovation Village.

Because of your support, CPP Enterprises is able to provide these beneficial services every year. Thank you for making your purchases on campus and contributing to the success of Cal Poly Pomona students and the university community.

